



# STANTON PARISH COUNCIL

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**Chair – Charlie Harvey-Evers**

**Vice Chair – Greg Meadwell**

## Minutes of the Meeting of Stanton Parish Council held on 12 June 2025 at Stanton Village Hall.

### 16. Roll Call & Apologies

**The following councillors were present:**

Brian Brown	Keith Marlow
John Frizzell	Barry McDonald
Charlie Harvey-Evers (Chair)	Greg Meadwell

**Apologies for absence were received from the following councillors:**

	Reason	Approved/not approved
Martin Scowcroft	Family event	Approved

**The following councillor did not attend the meeting, and their absence was not approved:**

Lorraine Frost
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### 17. Election of Vice Chairman

Greg Meadwell was proposed by Cllr McDonald, seconded by Cllr Marlow and all in favour.

### 18. Minutes

**The minutes of the meeting held on 8 May 2025 were confirmed as a correct record and were signed by the Chair.**

### 19. Public Forum: Two members of the public were in attendance:

John Grounell – The Chairman welcomed John to the meeting and thanked him for his recent voluntary work around the village. John explained that he had started in April to clean road signs and overgrown paths and steps.

John McDonnell – John’s back garden backs onto Old School Park and he had a question about a small piece of land that didn’t appear to belong to anyone. The Chairman suggested that John contact the Property Transformation Manager at Suffolk County Council. The Clerk would forward the relevant contact details to John.

### 20. Reports from:

#### a. West Suffolk District Councillor Jim Thorndyke

- The Local Plan is practically complete.
- The planning application from Bloors is likely to go through despite a number of objections.
- Cllr Thorndyke was pleased to see that the Parish Council were beginning to investigate a Neighbourhood Plan.
- It is anticipated that a masterplan is likely to be submitted for Shepherds Grove soon.
- The DHL site is under new ownership and they are looking to maximise their floorspace but is unlikely to require planning permission.

- Had recently met with enforcement officers who would be talking to the owners of the Rose & Crown regarding the replacement of the overhead sign. He is awaiting feedback from this discussion.
- Still chasing outstanding work (reference District Council) at the Co-op.

**b. Suffolk County Councillor Joanna Spicer:**

- The street light at The Grundle had been inspected and a new one would be installed.
- Wash Lane – vegetation should be in the process of being cut so it is accessible.
- There had been reported vandalism at The Grundle recently. The Chairman was aware and would check to ensure repairs had been adequately completed by SCC.
- Had received further complaints from a resident in Honeymeade Close regarding driving on grassed areas and paths.
- The A143 would not be resurfaced following patching until late July – this was because it was a diversion route for ongoing works on the A14.

**Cllr Meadwell** asked whether, as part of the resurfacing and lining works, the ghost islands could be painted in a different colour which might help to reduce speeding between the SIDs. County Cllr Spicer had spoken to Highways who said there would be a cost to this. Cllr Meadwell would estimate the overall area for all of the ghost islands in Stanton on the A143 so that Highways could provide a costing.

He had noticed that there were some self-set Sycamore trees at the Grundle that were now interfering with power lines. He would provide photos and locations to County Cllr Spicer and also find out whether UK Power Networks would clear these.

**Cllr Brown** raised that the road sign at the bottom of Barningham Road had been missing for some time and asked whether it could be replaced.

**21. Clerks Report** – The Clerk’s Report had been circulated with the agenda and the following was highlighted:

The Clerk had attended an online training course on Tuesday regarding the management of allotments and recommended that the Parish Council apply for membership of the National Allotment Society. This would give access to template documents and guidance as well as legal advice. The cost was £70 per year. This was agreed by all Councillors and the Chairman would use his powers to authorise the spend now. The decision would be ratified formally at the next Parish Council meeting.

**22. Declarations of Interest** - There were no declarations of interest.

**23. Statutory Business / Governance**

**a. Accounts**

**i. Finance Report – the report was received and accepted.**

**Cleared transactions since last meeting**

Cleared receipts	£682.24
Cleared payments	£5,724.84

**Bank Reconciliation**

This was received and signed by the Chair of Finance Committee.

Balance per Bank Statements	£134,648.96
Unpresented payments	
Unpresented receipts	- £30.00
<b>Adjusted Bank Balance</b>	<b>£134,618.96</b>

- ii. **Schedule of Payments – councillors approved the following payments, proposed by Cllr Meadwell, seconded by Cllr McDonald and all in favour:**

Salaries (all) (estimated)	BACS	£1,679.23
Clerk Reimbursement for Phone/Internet	BACS	£10.00
Cllr McDonald Reimbursement – VE Day	BACS	£18.96
The Cock Inn – VE Day	BACS	£420.00
1 <sup>st</sup> Response Drainage	BACS	£125.00
Coastline Graphics	BACS	£241.20
ICO Annual Fee	Direct Debit	£47.00
Microsoft 365 Annual Fee	Direct Debit	£84.99
Bank Service Charges	Direct Debit	£4.86

The Chairman signed the Schedule of Payments as listed in ii above.

- b. The Areas of Responsibility for the Parish Council was reviewed and amended. This would be circulated to all councillors before being published on the website.
- c. The Draft Action Plan for 2025-26 was considered and updated. This would be circulated to all councillors before being published on the website.

## 24. Planning Applications

### a. New Applications

i.	DC/25/0767/HH Peace Haven, Duke Street	No objections.
ii.	DC/25/0780/TPO Culvers Meadow	No objections.
iii.	DC/25/0769/TE1 Sewage Treatment Works, Hepworth Road	Stanton Parish Council have no objections in principle to this planning application. However, they do agree with the observations made by the resident from Mill Farm and concur with the suggestion that the mast should be painted green so that it blends in with the surrounding countryside.
iv.	DC/25/0890/TCA Beech Cottage, The Street	No objections.

### b. Determined Applications that were rejected: NONE

- c. **Street Naming Application** – Councillors considered the proposed names of Roman Court and Hortus Close. Although they didn't have any objections to either of the names suggested, they did propose an alternative name of "John Mann Close" as they felt this would honour a past resident of Stanton. John Mann was a parish councillor for a number of years, Scout Leader for Stanton and Hepworth Scout Group and a loyal lifelong employee for the Wyken Estate. He died on 3 September 2019.

## 25. Matters for noting and resolution:

- a. **Play Area Inspection Reports for May 2025** – the reports were received and noted. There were no major areas of concern. Cllr Harvey-Evers would arrange for a working group of councillors to meet (after 2 July 25) and undertake repairs and fit replacement parts.

- b. **Village Issues List** – list to be updated as follows:
- 1 – **Highways**
    - 1.1. ‘Unsuitable for HGVs’ signs at Duke Street North - work should have been completed – the Clerk would check this.
    - 1.2. No left turn for HGVs bottom of Upthorpe Road – awaiting updated.
    - 1.3. Encroachment on pavement along A143 to Rose & Crown – now completed.
    - 1.4. Street Light not working at The Grundle – as per County Cllr Spicer’s report – a new light should be installed.
  2. – **Grounds**
    - 2.1. Flagpole repair
    - 2.2. Bus Shelters – clear gutters and repair
    - 2.3. Village Sign – repair/replace post

Quotes to be sought for the above works.
- c. **Neighbourhood Plan** – Cllr Marlow would arrange a meeting with Cllr Thorndyke to discuss first steps.
- d. **Parking Concerns in Stanton** – Councillors were asked to provide the Clerk with any suggestions for improvements and this would be considered at the next meeting.
- e. **Drains Survey and Report** – Cllr Meadwell advised the council that a survey of the drains had taken place and 42 metres of pipe needed to be replaced which was considerably more than highlighted at the survey completed last year. He would meet with Glen Dumont to discuss the works and seek quotations for the Parish Council to consider as soon as possible. If necessary, an extraordinary meeting would be called to approve this.
- The Clerk would contact the booking secretary for the village hall to ascertain if there were any bookings that were of high importance to determine whether the drain repairs could be carried out avoiding these times.
- If necessary, the Parish Council would hire mobile toilets that could be used for the period when the drains would not be usable.
- f. **Police Contact** – Cllr Harvey-Evers had made contact with Sgt Gilbert who confirmed that our local officers are PCs Cathy Gibbons and Chris Battershall, and PCSO Amanda Dodd.

26. **Correspondence received** – the following correspondence items were all noted.

- a. West Suffolk Council – Parish and Town Forum
- b. West Suffolk Council – update on UKSPF and REPF
- c. West Suffolk Council – Radio Teleswitch Service switch off on 30 June 2025
- d. West Suffolk Council – invitation to Civic Service
- e. Suffolk County Council – ANPR Data report
- f. Office of Peter Prinsley MP – invitation to opening of new Constituency

27. **Matters for discussion**

- Cllr Meadwell had received a quotation from Fantastic Fireworks but would need to place the order quickly. It was suggested this could be approved at the extraordinary meeting.
- The Clerk had received a request from a resident to consider purchasing an automated street cleaning machine. The Parish Council did not feel this was necessary as the employed Street Cleaner provided an excellent service.
- The Clerk had been notified of damage to a householder’s fence adjoining the Recreation Ground car park by someone who had driven into it. The individual concerned had then driven away quickly. The Chairman would check the CCTV

cameras of a time and date were provided and consideration would be given to installing a barrier along the edge of the car park.

**28. The next Parish Council meeting is on Thursday 10 July 2025 at 7pm**

**29. Meeting concluded at 9:02 pm**

**Signed by:**

**Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_