



# STANTON PARISH COUNCIL

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**Chair – Charlie Harvey-Evers**

**Vice Chair – Greg Meadwell**

## Minutes of the Meeting of Stanton Parish Council held on 10 July 2025 at Stanton Village Hall.

### 30. Roll Call & Apologies

The following councillors were present:

Dee Burdett (co-opted at mtg)	Keith Marlow
John Frizzell	Barry McDonald
Lorraine Frost (arrived late)	Greg Meadwell (Vice Chair)

Apologies for absence were received from the following councillors:

	<b>Reason</b>	<b>Approved/ not approved</b>
Brian Brown	Ill health	Approved
Charlie Harvey-Evers (Chair)	Holiday	Approved
Martin Scowcroft	Ill health	Approved

31. The Vice Chairman proposed that Agenda item 7b (Co-option of Councillor) be brought forward and all councillors were in favour.

**Co-option of Councillor** – The parish council considered an application for the co-option of Dee Burdett to the position of councillor. This was proposed by Cllr Frizzell, seconded by Cllr Marlow and all in favour. Cllr Burdett signed the Acceptance of Office.

### 32. Minutes

**The minutes of the meeting held on 12 June 25 were confirmed as a correct record and were signed by the Chair.**

33. **Public Forum:** 9 members of the public attended:

- a. A resident asked the Parish Council what progress had been made in determining the future of the Methodist Church which had been empty and unused for a number of years. This query had been raised 2 years previously and the Parish Council were informed that the building was being prepared for sale but that the PC were not in a position to purchase it. The Clerk would make further enquiries and report back.

Cllr Frost arrived during the consideration of this item.

- b. Three representatives from the Jaynic development at Shepherds Grove Industrial Estate were in attendance to answer questions from the Parish Council. The new masterplan had taken account of comments made when Jaynic previously attended a Parish Council meeting regarding the link road, new roundabout, height of buildings and biodiversity. Stanton Primary School supported the application. The development would be in phases and potential tenants had not yet been identified. In response to questions raised:

- Copart - were not part of the application.
- Noise pollution - this would be addressed near to the site, but not further along the A143.
- Impact of travel - It was not known where the on-site labour would come from as it was too early in the planning process.
- Surface water drainage and flood prevention - No water would leave the site post development at a rate greater than currently
- Food and food waste provisions – no food provision included in masterplan.
- Sustainability of power generation – Will comply with BREAMM excellent ratings.
- Commercial and industrial traffic loading – a transport assessment will be conducted at the planning application stage.
- Leaflets - had not been delivered to half of the businesses at the Industrial Estate and Jaynic confirmed they would rectify this.
- Link Road to Grove Lane – the link road from the A143 to Grove Lane would be built first.
- Traffic survey – at the planning application stage, a new traffic survey should be conducted that compares the traffic at the entrance to the site now compared to the estimated increase after the site has been built.

All members of the public left after the consideration of this item.

**34. Reports from:**

**a. West Suffolk District Councillor Jim Thorndyke**

- District Cllr Thorndyke invited Cllr Meadwell to update the parish council on the recent Development Control Committee's response to the Bloors planning application. The decision was deferred on grounds of Highways safety and S106 agreement. Members of the committee had conducted a site visit which had highlighted the car parking concerns at the Surgery and location of bus stops. The parish council were concerned that there were no plans for changes to the northern roundabout at Ixworth as this caused queuing at peak times back to Stanton.

**b. Suffolk County Councillor Joanna Spicer:**

- Shepherds Grove - Any traffic and noise assessments would be included in the Planning Application not the Masterplan. The relief road would include a pavement and cycle way from Grove Lane to the A143. Road signs would need to be replaced so that Industrial Estate traffic used the new relief road.
- A143 Resurfacing – should be completed by end of July 2025
- The Grundle – works ongoing to add railing to steps.
- Wash Lane – this has been cut.

County Cllr Spicer left the meeting at then end of this item.

**35. Clerks Report** – The Clerk's Report had been circulated with the agenda and this was noted.

**36. Declarations of Interest** - There were no declarations of interest.

### 37. Statutory Business / Governance

#### a. Accounts - Finance Report – the report was received and accepted.

##### Cleared transactions since last meeting

Cleared receipts	£92.71
Cleared payments	£3,970.16

##### Bank Reconciliation

This was received and signed by the Chair of Finance Committee.

Balance per Bank Statements	£130,771.51
Unpresented payments	
Unpresented receipts	£54.90
Adjusted Bank Balance	£130,826.41

##### Schedule of Payments – councillors approved the following payments, proposed by Cllr Meadwell, seconded by Cllr McDonald and all in favour:

Salaries (all) (estimated due to Pay Award)	BACS	£1,679.23
Clerk Reimbursement for Phone/Internet	BACS	£10.00
SALC – Allotment Training x 2	BACS	£86.40
Bank Charges	BACS	£4.75
Hillcrest	BACS	£518.70
Stanton Village Hall – Room Hire	BACS	£112.00
Mr C Avis	BACS	£200.00
Wave – Water at Clock Tower	Direct Debit	£10.00
Wave – Water at Cemetery	Direct Debit	£20.53
Wave – Water at Rec Ground	Direct Debit	£900.33
Octopus Energy – Clock Tower	Direct Debit	£21.44
Octopus Energy – Floodlights	Direct Debit	£137.99
Timpson – Garden Competition Trophy	Debit Card	£65.00
National Allotment Society Membership	Debit Card	£85.00
Amazon – Stationery	Debit Card	£13.99

The Vice Chairman signed the Schedule of Payments as listed above.

#### b. Quarterly Budget Monitoring Report – the report was received and noted.

### 38. Planning Applications

#### a. New Applications

i.	DC/25/0957/FUL The Cutting Room, The Street	No objections
ii.	DC/25/0967/VAR George Hill Nurseries, Barningham Road	Stanton Parish Council objected to this application as some concern had been raised by a resident about the felling of trees without permission and the closeness of the development to the front boundary.
iii.	DC/25/0981/FUL 98 Shepherds Grove Park	No objections

#### b. Determined Applications that were rejected – there were none.

- c. **Verbal update on DC/19/2481/OUT – Land East of Bury Road, Stanton** – this had been reported at Minute 34a.
- d. **DC/25/0980/FUL – Land South of Knox Lane, Bardwell** – although not a statutory consultee for this planning application, Stanton Parish Council considered whether they wished to submit a response and decided not to respond.

**39. Matters for noting and resolution:**

- a. **Play Area Inspection Reports for June 2025** – the reports were received and noted. The Parish Council had received notification of a Moderate Risk following the annual inspection of the Play Areas. Work is in hand to replace the worn part concern.
- b. **Village Issues List** – list to be updated as follows:
  - 1 – Highways**
    - 1.1 The new signs have been installed on Duke Street North.
    - 1.2 The signs for Upthorpe Road have been ordered.
    - 1.3 The encroachment on the pavement of the A143 near Rose & Crown has been removed.
    - 1.4 The streetlight at The Grundle is still to be replaced.
- c. **Approval of fireworks expenditure** – it was proposed by Cllr Frizzell, seconded by Cllr Marlow to approve the quotation of £3,598.53 incl VAT from Fantastic Fireworks for the firework display in November. The date for the Firework Display was moved from Saturday 1 November to Saturday 8 November.
- d. **Old School Park – Lease** – It was proposed by Cllr Frizzell, seconded by Cllr Burdett and all in favour to approve the lease for Old School Park (previously known as Village Green). This would be signed by the relevant parties.
- e. **EV Charging – Lease** – It was proposed by Cllr Frizzell, seconded by Cllr Frost and all in favour to approve the lease for EV Chargers to be installed in the car park at the Recreation Ground. This would be signed by the relevant parties.
- f. **Scribe – Allotments and Cemetery Software** – The business case to add Allotments and Cemetery to the current Scribe package was considered and it was proposed by Cllr Frizzell, seconded by Cllr Marlow, and all in favour to approve the implementation of these additional software packages. The Clerk would make the necessary arrangements for this to be implemented.
- g. **Project Update – Public Toilets, Drains and Water Fountain** – Cllr Meadwell informed the parish council that the cost for repairing the drains and refurbishing the toilets could be in the region of £22k due to 42m of drain needing to be replaced. It was agreed that the toilet should be reopened as soon as possible but monitored for any issues. Cllr Meadwell would seek additional quotations for the work to be completed and estimated timelines and bring back to the next PC meeting for approval.
- h. **Neighbourhood Plan** – Cllr Marlow proposed that an advertisement be placed in The Steamer for volunteers for assisting with the Neighbourhood Plan. The parish council agreed the advert and Cllr Marlow would arrange a meeting at the end of the summer.

**40. Correspondence received**

- a. Email from Anglia Surface Care – 5 June 25 – **to schedule a future agenda item to discuss plan for both MUGA and Tennis Courts**
- b. Emails from resident re George Hills Nurseries development – Clerk to respond.
- c. Email from West Suffolk Council Parks – notifiable findings – these have been noted and **action will be taken**.
- d. Invitation from Headteacher of Stanton Primary School – noted.

**41. Matters for discussion**

- a. Parking on The Chase (Cllr Frizzell)
- b. Email from resident re parking on Old Bury Road (Clerk)
- c. Photos of commercial vehicles parking on Upthorpe Road (Cllr Brown)

**It was agreed that the Parish Council should arrange a meeting with the District and County Councillors to discuss what action could be taken by all parties to resolve these issues.**

**42. The next Parish Council meeting is on Thursday 7 August 2025 at 7pm**

**43. Meeting concluded at 21:18 pm**

**Signed by:**

**Chairman:** \_\_\_\_\_

**Date:** \_\_\_\_\_

DRAFT