



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
Tel: - 07729 731128
<mailto:clerk@stanton-pc.gov.uk>

Chair – Keith Marlow

Vice Chair – Greg Meadwell

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON

THURSDAY 8 January 2026 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meeting:** 11 December 2025 (attached)
- 3. Public Forum:** The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
- 4. Reports from:**
 - a. District Councillor Jim Thorndyke
 - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report** (attached)
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
 - a. **Accounts:**
 - i. **to receive Finance Report as at 31 December 2025**
 - ii. **to approve payments as scheduled (Chairman to sign) (attached)**
 - iii. **to receive and note the Quarterly Budget Monitoring Report for the third quarter (attached)**
 - b. **Budget 2026-2027 and Precept:**
 - i. **to confirm the budget approved at a meeting held on 27 Nov 25 (attached)**
 - ii. **to approve the precept application for 2026-27 - to be signed by the Chairman and Parish Clerk (attached)**
 - c. **Parish Council Meeting Dates for 2026-2027 – to approve the meeting dates for the coming year (attached).**
 - d. **Audit Arrangements – to confirm the appointment of Victoria Waples arrangements for the appointment of the Internal Auditor.**
 - As per 2024 – Victoria Waples – cost was £270

- e. To note the previously agreed increase in Scale Point for the Parish Clerk to SCP 23 as approved in the minutes from 13 March 2025.
- f. **Co-option** – to consider an application for co-option (if applicant can attend this meeting).

8. Planning applications:

a. New Applications

i.	DC/25/1978/TCA Whispers, Wyken Road	<u>Trees in a conservation area notification - one Leylandi (T1 on plan) fell, one Crab Apple (T2 on plan) overall crown reduction by two metres</u>
ii.	DC/25/2012/TPO Berkeley Leisure, Shepherds Grove Park	<u>TPO 248(1997) tree preservation order - one cherry and one beech (marked T1 and T2 on plan and within A1 on order) crown lift to five metres above ground level, one cherry (marked T3 on plan and within A1 on order) crown lift to three metres above ground level, one field maple (marked T4 on plan and within A1 on order) sever ivy to three metres above ground level, remove epicormic growth to five metres above ground level and crown lift to 3.5 metres above ground level, one oak (marked T5 on plan and within A1 on order) crown lift to four metres above ground level, sever ivy to two metres above ground level and crown lift to two metres above ground level, one hawthorn (marked G1 on plan and within A1 on order) reduce lateral spread by two metres</u>
iii.	DC/25/2010/TPO Berkeley Leisure, Shepherds Grove Park	<u>TPO 248(1997) tree preservation order - refer to description of works (application form)</u>

9. Matters for noting and resolution:

- a. **Play Area Inspection Reports for November 2025 (attached)** Cllrs Marlow / Meadwell
 - i. Pocket Park
 - ii. Skate Park
 - iii. Village Hall

- b. **Village Issues List (attached)** Parish Clerk
 To review Issues List and agree actions to be taken (Highways and Recreation Ground). **To approve 49% of the cost towards road signs on Uphorpe Road (1.2) and Grove Lane (1.7) totalling £1018.85.**

- c. **Community Recognition Awards for 2025-26 – to confirm the arrangements for the Awards for 2025-26 as per the following documents:** Cllr Marlow
 - i. 2025-26 Press Release
 - ii. Community Recognition Awards 2025-26 nomination form
 - iii. Poster 2025-26

- d. **Annual Allotment Holders Meeting – to confirm arrangements** Cllrs Marlow, Frizzell & MacDonald
- **To approve the date for the meeting to be held:** either Thursday 29 January or Thursday 19 February
 - To note the **DRAFT Agenda (attached)**
 - To note the document **Stanton Parish Allotments – Roles and Responsibilities revised 31 Dec 25 (attached)**
 - To note the **DRAFT Allotment Inspection Compliance Check list (attached)**
- e. **Provision of dog waste bin at Goldsmith Way** Cllr Frost
To consider the provision of a dog waste bin in Goldsmith Close.
- f. **Replacement light fitting for Bus Shelter at War Memorial – to consider a quotation for replacement parts at a cost of £372.60 plus carriage (attached).** Cllr Meadwell
- g. **Firework Display – verbal update.** Cllr Marlow

10. Correspondence received:

- a. Get Back Into Sport opens Applications – West Suffolk Council
- b. West Suffolk Traffic & Speeding Group – Chairman of Lidgate Parish Council
- c. Communities Capital Fund – West Suffolk Council

11. Matters for discussion:

To consider any questions to the Chairman and whether items should be added to future agendas.

12. Date of next meetings.

To confirm the next scheduled Parish Council meeting on **Thursday 12 February 2026 at 7pm**

Signed: *Fiona Osman*
Clerk to Stanton Parish Council

Date: 2 January 2026

Attachments:

Agenda item	Details
2.	Minutes – 11 Dec 2025
5.	Clerk's Report – 31 Dec 2025
7.	<ul style="list-style-type: none"> a. <ul style="list-style-type: none"> i. Finance Report – 31 Dec 2025 ii. Schedule of Payments – 31 Dec 2025 iii. Q3 – Flexed Budget Comparison b. <ul style="list-style-type: none"> i. Budget Planning 2026/27 ii. West Suffolk Precept Form 26-27 under 140k c. 2026-27 Parish Council Meeting Dates
9.	<ul style="list-style-type: none"> a. <ul style="list-style-type: none"> i. Stanton Pocket Park – 2 Dec 2025 ii. Stanton Skate Park – 2 Dec 2025 iii. Stanton Village Hall – 2 Dec 2025 b. Village Issues List revised 31 Dec 25 c. Community Recognition Awards 2025-26 <ul style="list-style-type: none"> i. Press Release ii. Nomination Form iii. Poster

- d.** Annual Allotment Holders Meeting arrangements
 - i. DRAFT Agenda
 - ii. Roles and Responsibilities for Allotments updated 31 Dec 25
 - iii. Allotment Inspection Compliance Check List DRAFT
 - f.** Light Fitting Estimate
- 10.**
- a-c** Correspondence
 - a.** Get Back Into Sports Grants