



STANTON PARISH COUNCIL

Clerk to the Council: - Fiona Osman
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Chair – Charlie Harvey-Evers

Vice Chair – Greg Meadwell

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE HELD ON

THURSDAY 10 July 2025 at 7pm at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

- 1. Roll Call and Apologies:** To receive and consider acceptance of apologies for absence.
- 2. To consider and approve minutes of previous meeting:** 12 June 2025 (attached)
- 3. Public Forum:**
 - a. The public are invited to address the Council. The period of time designated for public participation at a meeting shall not exceed 15 minutes (unless directed by the chairman of the meeting). A member of the public shall not speak for more than 5 minutes.
 - b. Jaynic will be available to take questions from Parish Councillors on their draft Masterplan for Shepherds Grove, Stanton and Hepworth employment allocation, previously circulated to all councillors.
- 4. Reports from:**
 - a. District Councillor Jim Thorndyke
 - b. Suffolk County Councillor Joanna Spicer
- 5. Clerk's Report** (attached)
- 6. Declarations of Interest:** To declare any interest in remaining items on the agenda.
- 7. Statutory Business/Governance:**
 - a. **Accounts:**
 - i. **to receive Finance Report as at 30 June 2025 and to approve payments as scheduled (Chairman to sign) (attached)**
 - ii. **to receive and note the Quarterly Budget Monitoring Report (attached)**
 - b. **Co-option of Councillor** – to consider an application for co-option of councillor for Dee Burdett.

8. Planning applications:

a. New Applications

i.	DC/25/0957/FUL The Cutting Room, The Street	Planning application - external alterations consisting of insertion of a. windows, b. door, c. shutters and flue
ii.	DC/25/0967/VAT George Hill Nurseries, Barningham Road	Planning application - variation of conditions 2 and 23 of DC/20/2065/OUT (allowed on appeal APP/F3545/W/21/3278163) to allow for amended footway plans for 10 dwellings with associated new access
iii.	DC/25/0981/FUL 98 Shepherds Grove Park	Planning application - three single garages to serve numbers 58, 97 and 98

b. Determined Applications that were Rejected:

NONE

- c. **Verbal Update on DC/19/2481/OUT – Land East of Bury Road, Stanton**, considered at the [Development Control Meeting](#) at West Suffolk Council on Wednesday 9 July 2025. It is recommended that planning permission be **APPROVED**... (reference page 34 of report). Cllr Meadwell
- d. [DC/25/0980/FUL – Land South of Knox Lane, Bardwell](#). Although not a statutory consultee for this planning application, Stanton Parish Council may wish to submit a response as it is on the parish boundary.

9. Matters for noting and resolution:

- a. **Play Area Inspection Reports for June 2025 (attached)** Cllr Marlow
- i. Pocket Park
 - ii. Skate Park
 - iii. Village Hall
- b. **Village Issues List (attached)** Parish Clerk
To review Issues List and agree actions to be taken (Highways and Recreation Ground)
- c. **Approval of fireworks expenditure** Cllr Meadwell
To approve the quotation for fireworks from Fantastic Fireworks for £3,598.53 incl VAT (attached).
- d. **Old School Park – Lease (attached)** Cllr Meadwell
To consider and approve the attached Lease.
- e. **EV Charging Lease (attached)** Cllr Meadwell
To consider and approve the attached Lease.
- f. **Scribe - Allotments and Cemetery Software (attached)** Cllr Brown
To consider and approve the business case to add Allotments and Cemetery to the current Scribe package. The initial cost for both would be £280 plus £33 per month. There is an additional optional charge to import the current cemetery information of £299.
- g. **Project Update – Public Toilets, Drains and Water Fountain** Cllr Meadwell
To receive a verbal update.

- h. Neighbourhood Plan** – to receive a verbal update and agree on the communication to be published Cllr Marlow

10. Correspondence received:

- a. Email from Anglia Surface Care – 5 June 25
- b. Emails x 2 from resident re George Hill Nurseries development
- c. Email from West Suffolk Council Parks – notifiable findings
- d. Invitation from HT of Stanton Primary School

11. Matters for discussion.

To consider any questions to the Chairman and whether items should be added to future agendas.

- a. Parking on The Chase (Cllr Frizzell)
- b. Email from resident re parking on Old Bury Road (Clerk)
- c. Photos of commercial vehicles parking on Upthorpe Road (Cllr Brown)

12. Date of next meetings.

To confirm the next scheduled Parish Council meeting on **Thursday 7 August 2025 at 7pm**. *To note that this meeting is one week earlier than usual to approve a response to the consultation on the Masterplan for Shepherds Grove, Stanton and Hepworth employment allocation.*

Signed: *Fiona Osman*
Clerk to Stanton Parish Council

Date: 4 July 2025

Attachments:

Agenda item Details

- 2. Minutes – 12 June 2025
- 5. Clerk’s Report – June 2025
- 7.
 - a.
 - i. Finance Report & Schedule of Payments – July 2025
 - ii. Q1 – Flexed Budget Comparison
- 9.
 - a.
 - i. Stanton Pocket Park – 2 Jun 24
 - ii. Stanton Skate Park – 2 Jun 24
 - iii. Stanton Village Hall – 2 Jun 24
 - b. 25.07 – Village Issues List
 - c. Fireworks Order 2025
 - d.
 - 4126 – Stanton Primary School Lease – Site Plan & Location Plan
 - Deed of Surrender of part and deed of variation Stanton Parish Council
 - Stanton Playingfield – part surrender and lease plan
 - e.
 - Lease Agreement Stanton Village Hall
 - Stanton Agreement to exclude security of tenure – landlord’s warning notice
 - Stanton Agreement to exclude security of tenure – statutory declaration by tenant
 - f. Business Case for implementing Scribe Cemetery and Scribe Allotments – Stanton Parish Council
 - h. Neighbourhood Plan – engagement communication
- 10. Correspondence Received