



STANTON PARISH COUNCIL

2BX

Clerk to the Council: - Mrs Joy Hart, Sucrerie, Old Bury Road, Stanton, Suffolk IP31

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Chair – Francis Hart

Vice Chair – Phil Smith

NOTICE IS HEREBY GIVEN THAT THE NEXT MEETING OF THE PARISH COUNCIL WILL BE THE ANNUAL MEETING OF THE PARISH COUNCIL ON

THURSDAY 12 MAY 2022 AT 7PM at Stanton Village Hall

Councillors are summoned to attend.

AGENDA

- 1. Election of Chairman:**
Election of Parish Council Chairman for 2022-23. Newly elected Chairman to sign 'Acceptance of Office' declaration before proceeding with meeting.
- 2. Election of Officers**
 - a. Vice Chairman
 - b. Responsible Financial Officer/Clerk
- 3. Roll Call and Apologies for absence:**
To receive and consider acceptance of apologies for absence
- 4. To consider and approve minutes of previous meeting:** 14 April 2022
- 5. Public Forum:** The public are invited to notify the Clerk by email at Stantonparishcouncil@gmail.com if they wish to take part in this meeting and to outline the question they would like to put to the Council in advance if possible.
- 6. Report from:**
 - a. B Cllr J Thorndyke
 - b. S C Cllr J Spicer
- 7. Clerk's Report:** Any queries with report enclosed with agenda.
- 8. Declarations of Interest:** To declare any interest in items on the Agenda
- 9. Planning Applications**
 - a. **New Applications**
DC/22/0445/FUL | Planning application - ground-mounted photovoltaic solar arrays together with substations, inverter/transformer stations, grid connection infrastructure, grid cable route, site accesses, access gates, internal access tracks, security measures, storage compound, and ancillary infrastructure, landscaping and biodiversity enhancements | Land East Of Firfield Bowbeck Bardwell Suffolk

DC/22/0574/TPO | TPO 248 (1997) tree preservation order - 13 metre Conifer hedge (G1 on plan, within A1 on order) fell | 10 Shepherds Grove Park Stanton Suffolk IP31 2AY
 - b. **Determined Applications - None**
- 10. Matters for discussion:**
 - a. To discuss the 'Best kept garden' competition 2022 (Chair)
 - b. To approve an application for a Memorial – Benjamin King
 - c. Rest Centre Training – 10 September 2022
 - d. Fireworks Event – to set a budget and discuss arrangements (Cllr Smithson)
- 11. Queens Platinum Jubilee**
 - a. To receive an update on planned events (Cllr Davies/Cllr Frost)

12. Statutory Business/Governance (Clerk)

- a. To review and adopt Standing Orders 2022-23
- b. To review and adopt Financial Regulations 2022-23
- c. To review and approve the Asset Register 2022
- d. To approve the Statement of Internal Control 2022-23
- e. To agree Councillor Areas of Responsibility.
- f. To approve the Action Plan for 2022-23
- g. To adopt the National Code of Conduct

13. Accounts

- a. To raise any issues in respect of the end of year accounts and bank reconciliation.
- b. To approve the Annual Governance Statement 2021-22
- c. To approve the Statement of Accounts 2021-22
- d. Approval of the Local Council Insurance Renewal due on 1 June and authority to pay premium of £2078.92 (Last year £1927.38) by BACS.
- e. To note the Bank Account total as at 30/4/22 - £114,075.88
- f. To approve the Direct debits as below for a period of 12 months to May 2023
- g. To approve and authorise the accounts as below (General Power of Competence applies)

Table 1 List of payments and receipts

PAYMENTS	Minute/cost code	Description	Net	VAT	Total
EDF Energy (DD)	03/26	Electricity - Floodlights	11.43	0.57	12.00
EDF Energy (DD)	03/27	Electricity - Clock Tower	13.30	0.70	14.00
Now TV (DD)	02/03	Telephone and Internet	26.59		26.59
Wave Utilities (DD)	03/24	Water – Clock Tower	5.00		5.00
CDC	9a 14/4/22	Platinum Jubilee Mugs	1227.20	245.44	1472.64
KD	Budget 28/10/21	Platinum Jubilee sundries	35.67	7.14	42.81
KD	Budget 28/10/21	Platinum Jubilee sundries	71.52	14.30	85.82
Viking	02/02	Printer inks	56.13	11.21	67.24
BHIB	02/08	Local Council Insurance renewal	2078.92		2078.92
Neil Reeve	Budget 28/10/21	Platinum Jubilee entertainer	140.00		140.00
Pentagon	03/20	CCTV failure call out	55.00	11.00	66.00
Leon Brown	9b 10/2/22	Fir tree removal - allotments	325.00	65.00	390.00
J Hart	02/02	Sundries	12.00		12.00
AW	03/20	Toilet Cleaning	36.00		36.00
Staff Salaries		Street cleaner, Clerk and litter picker	1303.15		1303.15
RECEIPTS					
Stanton Village Hall	01/30	Water Charges refund	95.69		95.69
HMRC	01/37	VAT refund Q4 2021-22	681.46		681.46
UK Power networks	01/40	Wayleave payment 2022-23	83.92		83.92
West Suffolk DC	01/31	Precept payment	73710.00		73710.00

14. Correspondence from Borough and County Councils

- a. West Suffolk Local Plan consultation

15. Correspondence - none

Signed *Joy Hart*

Mrs Joy Hart

Date 6 May 2022

Date of next scheduled Parish Council meeting: Thursday 9 June 2022 at 7pm